**MONTHLY ACCOMPLISHMENT REPORT of December 2023**

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| **Date** | **Activities** | **LOCATION DIV/SEC** |
| December 1 | * Add calculation in disbursement voucher in MAIPIFF * Add trap for insufficient balance | RD/ARD - ICTU |
| December 4 - 8 | * Create utilization table in MAIPIFF * Add update functionality in MAPIFF * Add tracking in budget end for utilization of fund source * Add PDF every disbursement | RD/ARD - ICTU |
| December 11 - 15 | * Went to MAIPIFF Office with Sir Jondy for updates * Fix and change calculation in disbursement as per instructed * Attend PIR Dec. 14 * Change disbursement form format based on given hard copy in PDF * Add additional input field for reference no * Add trap for changing facility in disbursement voucher | RD/ARD - ICTU |
| December 18 - 22 | * Change the disbursement form into manual * Add status in tracking as modified or processed * Fix bugs in saving disbursement * Attend PIR Dec. 19-20 * Change display in number field to numerical format (e.g. 3, 000, 000) * Only require important details to fill * Fix duplicate entry in saa * Update calculation in disbursement voucher if found balance is insufficient | RD/ARD - ICTU |
| December 25 - 29 | * Add ma’am Stef as immediate supervisor in PU as requested from PU in CTO Form * Re-allow admin to modify applied CTO * Check logs in CTO for those mismatched as requested by HR * Add trap for mismatch client and server date * Add logs for falsification | RD/ARD - ICTU |

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